**Reginald Devarel**

Richmond, Virginia • (804) 909-9896 • [reggie3604@gmail.com](mailto:reggie3604@gmail.com) •

<https://reggies-work-portfolio.webflow.io/>

**Summary**

I’m currently a college graduate from J Sargeant Reynolds Community College with an Associates Degree in Information Systems Technology and Certificate in Web Development. I’m a creative and hardworking web designer with 2 years of experience with customer service, 7 months experience with sales, and some experience with teamwork and maintenance under my belt. I’m also part of a leadership mentoring program that gives access to successful people and teaches me successful skills and mindsets that can help me grow a successful secondary stream of income, as well as apply these successful principles to my job each day. I’m very eager to get my foot in the door of the IT field and learn all I can about the industry.

**Skills**

Web Design skills include: HTML • CSS • Bootstrap •

Customer Service (2 years of Experience) • Team Player • Honest • Hardworking •

Creative • Adaptive • Self-Motivation • Willingness To Learn & Grow

**Professional History**

McDonald’s

May 2019 – August 2021

* Cashier
* Learned to take orders from customers and input their selections into the restaurant’s computer systems
* Learned to maintain a fast speed of service, especially during rush times
* Learned to assemble orders on trays or in bags depending on the type of order
* Crew Member
* Learned to work with other Crew members to prepare all of McDonald’s menu foods
* Learned to partner up with other Crew and Managers to meet targeted quotas
* Learned to maintain restaurant cleanliness
* Learned to ensure items are well stocked

LEI Home Enhancements

August 2021 – February 2022

* Salesman/Marketing Rep
* Learned to go door to door with a team to share the brand and the products with homeowner’s face to face
* Learned to meet appointment-setting and quality goals within system guidelines
* Learned to handle every customer and co-worker with empathy and world class service
* Certified Field Manager
* Learned to enter and update information within databases regarding appointments and sales
* Learned to lead a team of marketing reps
* Learned to help develop and motivate marketing reps on my team

Tommy’s Express Car Wash

February 2022 – Current

* Flight Deck 1
* Learned to take wash orders from customers and input their selections into the computer systems
* Upsell company promotions in interest of customers
* Flight Deck 2
* Keep a watchful eye on each car as they get washed to prevent collisions and other faults
* Loader
* Successfully line and load each car onto the carwash conveyor belt in a way that prevents collisions
* Bag windshield wipers for the appropriate car model or upon customer’s request before each wash
* Prevent owner’s loose items from entering the carwash
* Wash Technician
* Make sure the carwash is fully operational by the hour
* Perform small task of maintenance for the carwash and vacuum area
* Make sure the carwash keeps a clean appearance
* Vacuum concierge
* Make sure all trash cans are empty
* Make sure the vacuum area is clean
* Unclog all vacuum nozzles to prevent any obstructions
* Make sure the bathrooms are clean and everything is stalked
* Manage traffic if the vacuum area gets busy

**Educational History**

* J Sargeant Reynolds Community College
* August 2017 – May 2021
* A.A.S., Information Systems Technology 3.73 GPA
* C.S.C., Web Development
* Henrico High School
* September 2014 – June 2017
* High School Diploma, Above 3.0 GPA
* ACE Center of Hermitage
* September 2015 – June 2017
* Career and Technical Education Certificate
* National Workplace Readiness Certificate

**Awards Include:** Magna Cum Laude, FBLA 2nd Place 3D Animation State Award (2016), FBLA 1st Place 3D Animation Capital Region Award (2016), and FBLA 1st Place Computer Game & Simulation Programming Capital Region Award (2017)

**Credentials**:

* Associates of Applied Science with a major in Information Systems Technology Degree (2021)
* Career Studies Certificate with a major in Web Development (2021)
* Workplace Readiness Skills Certificate (2017)
* Career Technical Education Certificate (2017)
* High School Diploma (2017)

**Volunteering:**

* Volunteered at Reynocon/A Convention hosted by J Sargeant Reynold’s Anime Club (2019)
* Watching over the videogame and television equipment
* Volunteered at Galaxycon (2020)
* Responsible for playing each movie and cartoon episode at their appropriate time in harmony with the schedule on the pamphlet
* Overseeing a smooth display of each scheduled program
* Watching over the DVDs and projector equipment

**Affiliations**

* Leadership Team Development (LTD) Mentorship Program (2022)`
* J Sargeant Reynolds Alumni (2021)
* J Sargeant Reynolds Anime Club (2017 – 2020)
* ACE Center at Hermitage (2015 – 2017)
* Future Business Leaders of America (FBLA) (2016 – 2017)